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UNE Farming Futures Constitution

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1. NAME

1.1. The name of the Club shall be the University of New England (UNE) Farming Futures Committee (Hereinafter referred to as 'the Club')

2. OBJECTS

2.1. "The Club" is not-for-profit; meaning: the assets and income of the Club shall be applied solely in furtherance of the aims of the Club, and no portion shall be distributed directly or indirectly to the members of the Club except as bona fide compensation expenses incurred on behalf of the Club.

2.2. The aims of the Club shall be to:

2.2.1. Provide networking opportunities for agricultural and agribusiness students at the University of New England with the wider agricultural sector.

2.2.2. Present students studying at the University of New England with access to graduate, undergraduate and work experience employment opportunities.

2.2.3. Inspire university students to continue their agricultural studies and pursue a career in the Australian agricultural industry.

2.2.4. Provide connections and insight into the workings of the agricultural industry displaying the future opportunities are present within the industry.

2.2.5. Provide high school students with opportunities that are both present with UNE, other vocational training and direct employment opportunities to showcase their options within agriculture.

2.3. The Club will undertake the following activities to achieve its aims:

2.3.1. The Club coordinates and hosts three annual events, being the:

2.3.1.1. UNE Farming Futures Industry Dinner

2.3.1.2. UNE Farming Futures Careers Fair

2.3.1.3. UNE Farming Futures Schools Program

2.3.2. The Club events take place across various venues across Armidale, NSW.

2.3.3. These events will be open to all members of the public, not just members of the Club.

3. MEMBERSHIP

3.1. **Student Membership**

Students who are currently enrolled to study at the University of New England shall be eligible for *Student Membership* of the Club. Any *Student Member* shall hold one vote at all meeting and elections of the Club at which they are present.

3.2. The Club may levy fees on members. This is not mandatory. The amount of such fees shall not be excessive.

4. THE EXECUTIVE

4.1. The Club shall have an Executive consisting of:

4.1.1. Chairperson

4.1.2. Vice-Chairperson

4.1.3. Secretary

4.1.4. Treasurer

4.2. If the possibility of a Chairperson and Vice-Chairperson is not met, the concept of Co-Chairperson role (constituting 2 individuals sharing the roles of Chairperson and Vice-Chairperson in a fair manner) can be followed. This decision is to be made via motion to the *Student Members* in attendance during the election period of a General Meeting.

4.3. Executive shall have power to manage the Club in accordance with this Constitution.

4.4. Attendance of *Executive Members* at Student and General Meetings is obligatory. Any *Executive Member* who does not attend three consecutive meetings without leave can be dismissed from the Executive by a two-thirds majority vote of those *Student Members* in attendance at an Ordinary Meeting.

4.5. If an *Executive Member* fails to make satisfactory progress with their tasks after an initial warning, they may be dismissed from the Executive by a two-thirds majority vote of those *Student Members* in attendance at an Ordinary Meeting.

5. DUTIES OF EXECUTIVE MEMBERS

5.1. The Chairperson shall:

5.1.1. Lead and represent the Club within the university, agricultural industry, and wider community.

5.1.2. Act as the “face / voice” of the club, expressing the perspectives and ideas shared within the Executive and Committee.

5.1.3. Ensure all tasks and roles are being upheld as according to their attached description and requirements.

5.1.4. Effectively lead members of the Executive, Committee, and membership.

5.1.5. Chair meetings in accordance with the rules outlined by UNE Life and the Club’s constitution.

5.1.6. Consider the approval of all material that carries the Club’s logo and branding.

5.1.7. Oversee and liaise with Committee members and stakeholders.

5.1.8. Ensure an adequate handover, including any documents and materials, to the following Executive.

5.1.9. Have a good working knowledge of the Club’s constitution, rules, and policies.

5.2. The Vice-Chairperson shall:

- 5.2.1. Support the chairperson with the organization and promotion of the Club.
- 5.2.2. Effectively support the Chairperson in leading members of the Executive, Committee, and membership.
- 5.2.3. Chair meetings in the absence of the Chairperson.
- 5.2.4. Oversee and liaise with Committee members at the direction of the Chairperson.
- 5.2.5. Create a positive environment.
- 5.2.6. Be approachable, inclusive and listen to others.
- 5.2.7. Build a consensus wherever possible, achieving decisions.
- 5.2.8. Have a good working knowledge of the Club's constitution, rules, and policies.

5.3. If elected, Co-Chairs will merge the two outlined roles of Chairperson and Vice-Chairperson in an equal manner and combine all the roles and responsibilities outlined above.

5.4. The Treasurer shall:

- 5.4.1. Maintain the Club's finances in accordance with the UNE Club Rules & Regulations.
- 5.4.2. Present to the Annual General Meeting of the Club, a report detailing the financial activity and status of the Club.
- 5.4.3. Ensure an adequate handover, including any documents and materials, to the following Executive.
- 5.4.4. Financial planning and budgeting for the number of events run throughout the year with individual teams and Chairperson / Vice-Chairperson / Co-Chairpersons.
- 5.4.5. Hold access to the Club's debit card alongside Chairperson / Vice-Chairperson / Co-Chairpersons.
- 5.4.6. Invoice and monitor payments from various companies and funding via UNE Life.
- 5.4.7. Have a good working knowledge of the Club's constitution, rules, and policies.

5.5. The Secretary shall:

- 5.5.1. Support the Chairperson / Vice-Chairperson / Co-Chairpersons to ensure the smooth functioning of the Club.
- 5.5.2. Conduct the correspondence of the Club.
- 5.5.3. Coordinate meeting rooms for the Club.
- 5.5.4. Keep minutes of the proceedings of all Club meetings.

5.5.5. Maintain the records and documents of the Club.

5.5.6. Maintain a list of current members of the Club.

5.5.7. Coordinate and submit any funding applications.

5.5.8. Maintain any administrative documentation for the Club.

5.5.9. Have a good working knowledge of the Club's constitution, rules, and policies.

6. THE COMMITTEE

6.1. The Club shall have a Committee consisting of:

6.1.1. Schools Program Coordinators (minimum of 2, maximum of 3)

6.1.2. Careers Fair Coordinators (minimum of 2, maximum of 3)

6.1.3. Industry Dinner Coordinators (minimum of 2, maximum of 3)

6.1.4. Publicity Coordinator

6.1.5. Public Relations Coordinator

6.2. Attendance of *Committee Members* at Ordinary and General Meetings is obligatory. Any *Committee Member* who does not attend three consecutive meetings without leave can be dismissed from the Committee by a two-thirds majority vote of those *Student Members* in attendance at an Ordinary Meeting.

6.3. If a *Committee Member* fails to make satisfactory progress with their tasks after an initial warning, they may be dismissed from the Committee by a two-thirds majority vote of those *Student Members* in attendance at an Ordinary Meeting.

7. DUTIES OF THE COMMITTEE

7.1. The Industry Dinner Coordinators shall:

7.1.1. Coordinate all aspects of the Industry Dinner event with the support of the Executive.

7.1.2. Coordinate venue hire, ticketing system, industry speakers, special guests, accommodation and charity auction / charity to support.

7.1.3. Coordinate with industry representatives and students to give the best experience to our guests.

7.1.4. Liaise with the venue to coordinate menus, seating arrangements, décor and other tasks.

7.1.5. Communicate with the Publicity and Public Relations Coordinators to ensure the promotion of the Industry Dinner event.

7.2. The Careers Fair Coordinators shall:

7.2.1. Coordinate the Club's Careers Fair event with the support of the Executive. This position also includes sourcing and coordinating sponsorship.

7.2.2. Contact companies in regard to sponsorship opportunities and attendance at our events.

7.2.3. Coordinate venue and equipment hire for the event.

7.2.4. Maintain contact with companies in a professional and meaningful manner.

7.2.5. Report on any employment opportunities from attending companies.

7.2.6. Set and review sponsorship packages for each level of package.

7.2.7. Ensure all companies receive correct sponsorship packages and requirements based on their paid packages.

7.3. The Schools Program Coordinators shall:

7.3.1. Coordinate all aspects of the Club's Schools Program event with the support of the Executive.

7.3.2. Liaise with a wide range of high schools and other program coordinators directed to high school students at UNE.

7.3.3. Develop activities to engage and encourage the participation of secondary students within the agricultural industry.

7.3.4. Source and communicate with guest speakers.

7.3.5. Coordinate equipment and venue hire.

7.4. The Publicity Coordinator shall:

7.4.1. Regularly promote all the Club's events and sponsors using appropriate media platforms.

7.4.2. Coordinate the design of all promotional material to meet UNE guidelines and sponsorship conditions, including consultation with the UNE Marketing team.

7.4.3. Work with UNE Marketing and Public Affairs to ensure the effective promotion of the Club.

7.4.4. Manage the Club's social media accounts.

7.4.5. Liaise with the Public Relations Coordinator to ensure all necessary information is uploaded to social media.

7.4.6. Liaise with the Chairpersons to ensure all required tasks are completed / developed.

7.4.7. Manage and improve the Club's website.

7.4.8. Coordinate the establishment, management, and improvements of the Club's page through UNE

7.5. The Public Relations Coordinator shall:

- 7.5.1. Ensure professional development is provided both within the Club and externally to UNE students.
- 7.5.2. Manage the Club's engagement of online students.
- 7.5.3. Manage the Club's general brand appearance within the extended community.
- 7.5.4. Facilitate professional development opportunities both internally and externally.
- 7.5.5. Coordinate public appearances of the Club, i.e. UNE Open Day, Life Saver Day, etc.
- 7.5.6. Coordinate the Club's special events, i.e. Sponsors Dinner, Meet the Committee Evenings, and combined UNE club events.
- 7.5.7. Liaise with online students as an active point of contact within the Club.

8. MENTORS

8.1. The Club may engage in external mentorship through the following positions:

- 8.1.1. Governance Mentor (minimum of 1, maximum of 3)
- 8.1.2. Industry Mentor (minimum of 1, maximum of 3)

8.2. Mentor positions may be held by non-student members of the Club.

8.3. *Executive and Committee Members* shall be encouraged to seek advice and guidance from mentors as needed.

8.4. Selection is at the discretion of the Executive and will be finalized in an Ordinary Meeting, as stated in clause 10.6.4.

8.5. To be eligible for selection, Governance Mentors must have held a previous Executive position within the Club.

8.6. If a Mentor fails to provide adequate support or is deemed inappropriate for the position, they may be dismissed from the Club by a two-thirds majority vote of those *Student Members* in attendance at an Ordinary Meeting.

9. DUTIES OF A MENTOR

9.1. The Governance Mentor shall:

9.1.1. Provide guidance and advice to *Executive and Committee Members* when requested, in matters relating to:

- 9.1.1.1. Club / study balance
- 9.1.1.2. Constitutional concerns
- 9.1.1.3. Personality disputes
- 9.1.1.4. Operational concerns

9.1.1.5. Club relevant personal goals

9.1.1.6. Club development

9.1.2. Share knowledge, experience, and expertise relevant to the Club's objectives.

9.1.3. Attend meetings, upon invitation, to offer insights and recommendations.

9.1.4. Assist in the resolution of conflicts or challenges that may arise within the Committee.

9.1.5. Maintain confidentiality regarding Committee matters, when required.

9.2. The Industry Mentor shall:

9.2.1. Provide guidance and advice to *Executive and Committee Members* when requested, in matters relating to:

9.2.1.1. Professional development

9.2.1.2. Proper conduct in industry correspondence

9.2.1.3. Industry knowledge

9.2.1.4. Professional goals of the Club and individuals

9.2.1.5. Club development

9.2.2. Share knowledge, experience, and expertise relevant to the Committee's objectives.

9.2.3. Attend meetings, upon invitation, to offer insights and recommendations.

9.2.4. Maintain confidentiality regarding Committee matters, when required.

10. MEETINGS

10.1. Ordinary Meetings shall be called by the Chairperson, Vice-Chairperson, Co-Chairpersons or Secretary forthwith upon receipt of the written application of at least twenty percent (20%) of the *Student Members* of the Club.

10.2. At least seven (7) clear days' notice of the time and place of an Ordinary Meeting shall be given by a mail-out to all current members. (a mail-out is understood to include communication by e-mail or social media platforms), as well as other reasonable attempts to communicate to the membership.

10.3. The Chairperson / Co-Chairpersons shall chair Ordinary Meetings. In the absence of the Chairperson / Co-Chairpersons, another *Executive Member* that is chosen by the absent party shall chair the meeting.

10.4. Quorum at Ordinary Meetings shall be ten (10) *Student Members* OR ten percent (10%) of the current *Student Member* total, whichever is less. Quorum must include not less than three (3) *Executive Members*.

10.5. The agenda for an Ordinary Meeting shall include:

10.5.1. Apologies and leaves of absence

10.5.2. Minutes of the previous meeting and approval 10.5.3. Correspondence

10.5.4. Reports of *Executive Members*

10.5.4.1. Chairperson / Vice-Chairperson / Co-Chairpersons

10.5.4.2. Treasurer

10.5.4.3. Secretary

10.5.5. Reports of *Committee Members*

10.5.5.1. Industry Dinner

10.5.5.2. Careers Fair

10.5.5.3. Schools Program

10.5.5.4. Publicity

10.5.5.5. Public Relations

10.5.6. General Business

10.6. An Ordinary Meeting of the Club has power to carry motions relating to the affairs of the Club by a simple majority vote of those *Student Members* present and voting, including:

10.6.1. Giving direction to the Executive.

10.6.2. Determining the use of the finances and other assets of the Club.

10.6.3. Instituting Committees for any purpose of the Club and co-opting Club members onto any Committee.

10.6.4. Introducing mentors into the Club.

10.6.5. Dismissing *Executive Members* under 4.4 / 4.5 of the Constitution.

10.6.6. Dismissing *Committee Members* under 6.2 / 6.3 of the Constitution.

10.6.7. Dismissing Mentors under 8.6 of the Constitution.

11. GENERAL MEETINGS

11.1. The Club shall hold General Meetings as required during a teaching period that is appropriate to the Club's membership.

11.2. The Chairperson, Vice-Chairperson, Co-Chairpersons or Secretary may at any time, for any worthy purpose, call a General Meeting, and shall do so forthwith upon receipt of the written application of twenty percent (20%) of the *Student Members* of the Club stating the purposes for which the meeting is called. The business debated at a General Meeting shall be confined to the purposes named in the notice.

11.3. Except as provided in clause 12, the Secretary shall give at least seven (7) clear days' notice of the time and place of a General Meeting through a mail-out to all current members (a mail-out is understood to include communication by e-mail or social media platform), as well as other reasonable attempts to communicate to the membership.

11.4. The agenda for a General Meeting shall include:

11.4.1. Opening and welcome

11.4.2. Apologies and leaves of absence

11.4.3. Minutes of the previous meeting and approval

11.4.4. Business arising from the minutes

11.4.5. Correspondence

11.4.6. Motions on notice

11.4.7. Reports of *Executive Members*

11.4.7.1. Chairpersons Report

11.4.7.2. Treasurers Report

11.4.7.3. Secretary Report

11.4.8. Reports of *Committee Members*

11.4.8.1. Industry Dinner Report

11.4.8.2. Careers Fair Report

11.4.8.3. Schools Program Report

11.4.8.4. Publicity Report

11.4.8.5. Public Relations Report

11.4.9. General business

11.4.10. Date of the next meeting

11.5. A General Meeting of the Club has the same powers as an Ordinary Meeting, and may also carry the following motions on notice relating to the affairs of the Club by a two-thirds majority vote of those members present and voting:

11.5.1. Filling vacancies on the Executive.

11.5.2. Repealing motions and the effect of motions carried at an Ordinary Meeting.

11.5.3. Amending the Constitution.

11.5.4. Dismissing *Executive Members* for reasons other than that in 4.3 of the Constitution, provided that the *Executive Member* is given reasonable right of reply.

11.5.5. Dissolving the Club.

11.6. No item of business is to be transacted at a General Meeting unless a quorum of members entitled under this constitution to vote, is present during the time the meeting is considering that item.

12. ANNUAL GENERAL MEETING

12.1. The Club shall hold an Annual General Meeting no later than the commencement of the Trimester 2 exam period each year.

12.2. All documentation required by the University in relation to the AGM will be submitted within 21 days of the AGM.

12.3. The Annual General Meeting shall be convened for the following purposes:

12.3.1. To receive a report and statement of accounts for the preceding financial period. 12.3.2. To elect an Executive for the ensuing term.

12.3.3. To transact any other business, notice of which shall be duly submitted to the Secretary.

12.4. The Secretary shall give at least fourteen (14) clear days' notice of the time and place of the Annual General Meeting through a mail-out to all members (a mail-out is understood to include communication by e-mail or via social media), as well as other reasonable attempts to communicate to the membership.

12.5. The Annual General Meeting shall be chaired by the Chairperson / Co-Chairperson or an *Executive Member* not standing for election to any position.

12.6. The agenda for the Annual General Meeting shall include:

12.6.1. Opening and welcome

12.6.2. Apologies and leaves of absence

12.6.3. Minutes of the previous meeting

12.6.4. Business arising from the minutes

12.6.5. Correspondence

12.6.6. Motions on notice

12.6.7. Annual Executive Reports

12.6.7.1. President

12.6.7.2. Treasurer

12.6.7.3. Secretary

12.6.8. Annual Committee Reports

12.6.8.1. Industry Dinner

12.6.8.2. Careers Fair

12.6.8.3. Schools Program

12.6.8.4. Publicity

12.6.8.5. Public Relations

12.6.9. Election of the Executive.

12.6.10. General business

12.7. No item of business is to be transacted at a General Meeting unless a quorum of members entitled under this constitution to vote, is present during the time the meeting is considering that item.

13. QUORUM AND ADJOURNMENT OF GENERAL AND ANNUAL GENERAL MEETINGS

13.1. Quorum will be fifteen (15) *Student Members* (being members entitled under this constitution to vote at a General Meeting) OR fifteen percent (15%) of the current *Student Member* total, whichever is less. Quorum must include no less than three (3) *Executive Members*. Members participating via live video or audio link are considered to be in attendance for the purpose of a quorum.

13.2. If within half an hour after the appointed time for the commencement of a General Meeting a quorum is not present, the meeting is to be adjourned for a future time and members must receive written communication of details of the future General Meeting.

13.3. If at the adjourned General Meeting a quorum is not present within half an hour after the time appointed for the commencement of the adjourned General Meeting, the members present (being at least 3) are to constitute a quorum.

13.4. The Chair of a General Meeting at which a quorum is present may, with the consent of the majority of the *Student Members* present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

13.5. If a General Meeting is adjourned for 14 days or more, the Secretary must give written or oral notice of the adjourned meeting to each member of the Club stating the place, date, and time of the meeting and the nature of the business to be transacted at the meeting.

13.6. Minutes from all meetings will be finalized and distributed to all members within one week of the meeting's occurrence.

14. ELECTIONS

14.1. The Executive shall be elected annually at the Annual General Meeting.

14.2. Only *Student Members* shall be eligible to be candidates for election or to vote in the election.

14.3. The term of the Executive shall commence immediately following the close of the Annual General Meeting and conclude at the close of the Annual General Meeting in the following year.

14.4. The Secretary shall give at least fourteen (14) clear days' notice of the time and place of the annual elections through a mail-out to all members (a mail-out is understood to include communication by e-mail or social media), as well as other reasonable attempts to communicate to the membership. The notice shall state:

14.4.1. The day on which nominations open, which day shall be at least fourteen (14) clear days before the day of the elections.

14.4.2. The date and time on which nominations close.

14.4.3. The time, date and venue of the election.

14.4.4. That only UNE Students shall be eligible to be candidates for election or to vote.

14.5. Nominations will close no less than 4 days before the Annual General Meeting, allowing the Executive to consider all nominations and conduct an interview process if required.

14.6. In order to stand for election, nominees must accept nomination, and their nomination must be approved in writing by the currently standing Executive before an Annual General Meeting.

14.7. The Executive may request extra information or documentation be submitted by the applicant, which will be used in accordance with the UNE Privacy Policy.

14.8. Before an election the Executive may nominate a suitable person, not being a candidate for election, to act as Returning Officer. The Returning Officer shall be charged with the conduct of the election, and may appoint suitable persons, not being candidates for election, as Deputy Returning Officers.

14.9. A Member from the UNE Life Student Experiences Team shall serve as Electoral Arbiter and shall receive any appeals against the decisions of the Returning Officer.

14.10. The General Body of the Club may, in a General Meeting, elect any *Student Member* of the Club to fill any casual vacancy that may occur in the Executive. (A casual vacancy occurs when an Executive Member is dismissed from the Executive or resigns before the term of office has expired.)

15. APPOINTMENT OF NON-EXECUTIVE ROLES

15.1. The Committee may be appointed annually at the discretion of the Executive and inducted formally in an Ordinary Meeting as stated under clause 10.6.3.

15.2. Committee positions may be advertised for nomination after the conclusion of an Annual General Meeting.

15.3. Only *Student Members* shall be eligible candidates for Committee positions.

15.4. The term of the Committee shall commence following their formal induction at an Ordinary Meeting and conclude at the close of the next Annual General Meeting.

15.5. In order to stand for appointment to the Committee, nominees must accept nomination.

15.6. A mentor may be appointed annually at the discretion of the Executive and inducted formally in an Ordinary Meeting as stated under clause 10.6.4.

15.7. *Executive Members* may send invitations for Mentorship positions after the conclusion of an Annual General Meeting.

15.8. The term of a mentor shall commence following their formal induction at an Ordinary Meeting and conclude at the close of the next Annual General Meeting.

15.9. In order to stand for appointment to a mentorship position, nominees must accept nomination.

16. ALTERATION TO THE CONSTITUTION

16.1. This Constitution may be amended by a two-thirds majority of those *Student Members* in attendance at any General Meeting, provided that:

16.1.1. Written notice of proposed changes has been given to the Secretary not less than seven (7) clear days before such a meeting.

16.1.2. Said changes do not contravene UNE Club Rules & Regulations or the University of New England policies.

16.1.3. The Secretary has given at least seven (7) clear days' notice of those proposed changes to all current Members through a mail-out to (a mail-out is understood to include communication by e- mail), as well as other reasonable attempts to communicate to the membership.

16.1.4. A copy of the amended constitution, and minutes of the meeting at which the amendments were made, are presented to a member of the UNE Life Student Experience Team within fourteen (14) days of the meeting.

16.1.5. A member of the UNE Life Student Experience Team receives and ratifies aforementioned amendments.

16.2. Constitutional amendments do not become effective until approved by a member of the UNE Life Student Experience Team.

17. ASSETS AND FINANCES

17.1. All property of the Club shall be vested in the Executive and shall be dealt with in such manner as directed by the Club in an Ordinary Meeting.

17.2. The Club shall maintain a bank account.

17.3. The Club bank account will have a branch located in the city of Armidale, NSW, Australia.

17.4. All payments of the Club shall be by Electronic Funds Transfer or cheque, signed by at least two members of the Executive, one of whom must be the Treasurer.

17.5. The finances of the Club shall be maintained in accordance with the UNE Club Handbook for Treasurers and be submitted to a member of the UNE Life Student Experience Team, annually, for the purposes of re- affiliation.

17.6. Notwithstanding anything contained in this Constitution, all assets and funds of the Club shall be used solely to further the objects of the Club, and no portion of those funds shall be paid or distributed to members of the Club except as compensation for out-of-pocket expenses.

18. DISSOLUTION

18.1. The Club may be dissolved by resolution of a two-thirds majority vote of those members present and voting at a General Meeting. If on the dissolution there remain any monies or property, they shall be held in trust with UNE Life for a period of two (2) years, after which time the funds will be reallocated to other student services within the University.

18.2. The Secretary shall give at least fourteen (14) clear days' notice of the time and place of such a General Meeting through a mail-out to all members (a mail-out is understood to include communication by e- mail), as well as other reasonable attempts to communicate to the membership.

19. INACTIVITY

19.1. The Club shall be deemed inactive after any continuous 18-month period in which the Club does not hold any events or engage in financial activity. If upon inactivity there remains any monies or properties, they shall be held in trust with UNE Life for a period of three (3) years and will be returned to the Club should it reform. After three (3) years, funds will be reallocated to other student services within the University.

20. RECOGNITION AND AFFILIATION

20.1. The Club is permitted to use the name 'UNE' or 'University of New England' as well as branding of the University as long as it remains affiliated with UNE Life.

20.2. The Club shall comply with all requirements of UNE Club Rules & Regulations and The University of New England policy for recognition as a registered Club of The University of New England.

20.3. The club must, within 14 days of the Annual General Meeting, provide a completed affiliation form, as well as any required documents as detailed in the UNE Life club affiliation process, to UNE Life Student Experience.

20.4. The Club's affiliation with UNE Life may be cancelled if the Club is in breach of UNE Club Rules & Regulations, University of New England policy or if they are unable to maintain the minimum requirements for a UNE Club

21. OTHER MATTERS

21.1. *Executive and Committee Members* may be eligible to claim two (2) weeks practical experience towards their degree.


21.2. All *Student Members* may be eligible to claim up to one (1) week practical experience towards their degree, pending approval from the Executive and the Business Manager of the School of Environmental and Rural Science.

21.3. The Executive may vote regarding urgent matters via email. A minimum of seventy-five percent (75%) of the Executive must respond within the stipulated period for the decision to be constituted as valid.

21.4. By signing the membership list an individual agrees to the constitution of the Club.

This Constitution was adopted on the 18th day of September 2025.

Chairperson Signature _____ 

Vice-Chairperson Signature _____ 

Secretary's Signature _____ 