



Western Australian Pharmacy Students' Association

Building 306, Curtin University, Hayman Rd, Bentley, WA, 6102

Email: wapsa@napsa.org.au ABN: 64624731955

SECRETARY'S REPORT

24th of September 2025 - Bridget Ellement

Introduction

Reflecting on the year that has been, I'm grateful for being WAPSA's 2025 Secretary. This year has been a whirlwind to say the least, but I believe it's been one of WAPSA's best! As a team we've been able to get more engagement from members, perform stronger in NAPSA run initiatives (like the Vampire Cup), and have a greater and more energised presence on campus.

Membership Numbers

Total 2025 membership numbers across all membership types: 418

Comparison to total 2024 membership numbers across all membership types: 376

Result: Membership levels increased by 42 students.

Key changes to this year's membership include:

- Memberships are still being subsidised by the Pharmacy Guild of Australia. This resulted in the membership fee being waived and membership being free for students.
- Multi-year memberships were restarted this year with 1, 2 and 4 year memberships being offered to students.

Committee Meeting Frequencies and Attendance:

Committee meetings were held on the first Tuesday of every month beginning in December to set the scene of 2025, our next meeting was in February from which point they were monthly.

Overall 9 committee meetings were held for the year.

Attendance at meetings fluctuated with committee member's schedules, but each committee meeting was attended by 70% or more of the committee each month.

Significant Decisions Made:

- A key change to the role of secretary was the separation of the role with social media being run together with the Comms Chair. Resultantly:
 - WAPSA's Instagram increased its followers by 342 and increased engagement with members.



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- WAPSA Tik-Tok was utilised more than last year, I believe this is a space we can work on more.
- Instagram reels did significantly well this year with a some videos posted reaching over 3k views
- Frequency of committee meetings was monthly.
- WAPSA placed bids for the chance to host NAPSA's 2025 AGM and Congress 2027
- Started a committee Notion Hub to track tasks and deadlines in a communal and streamlined way

Committee Structure and Engagement:

- Minimum structure requirements met with all Executive positions filled.
- All of the following Chairs and positions were filled in 2025: Education, Merchandise, Co-Social, Communications, Pharmacy Awareness, Rural and HSA Representatives, 1st Year Representatives, 2nd Year Representatives, 3rd Year Representatives, 4th Year Representatives, Social Team members and general committee members.
- As stated above, the committee structure was changed this year so that the role of secretary was split into communications.
- The committee was structured in a way that the Executive set the agenda, tone and vision for the year, with input from all other committee members during monthly meetings.
- Each Chair position had autonomy over the projects that they wanted to pursue and how they wanted to execute each project. Approval was needed from the Executive and input from the overall committee was welcomed.
- Overall engagement from the committee was adequate, again when committee members' schedules became busy, engagement fluctuated. Overall, the majority of the committee contributed well to all events and initiatives WAPSA undertook this year.

Recommendations for 2026:

- Focus on a clearer and more defined differentiation with the Secretary and Communications Chair for 2026, to allow the Secretary to focus more on administrative tasks.
- Communications Chair should look into getting the WAPSA bi-annual newsletter back up and running, along with utilising Tiktok and Instagram reels for promotions and increased member engagement.



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- Potentially host a relaxed, non-sponsored event for members in each semester to allow for greater engagement, increased club visibility and cross-cohort networking.
- Continue to plan the entire year in December/January to give enough room and attention to each event and project, also to give sponsors time and ability to commit to events with us (especially Ball and Yearbook sponsorship!).
- Continue with Executive and Committee meeting frequency but host a committee "get to know you" event/meeting in December/January to create a stronger platform and vision to launch from. Incorporate into the Year Representative roles the responsibility of cleaning and maintaining the WAPSA Room and its notice board.

Being WAPSA Secretary has been a privilege and has helped me develop personally and professionally. I can't be more proud of and grateful to have been able to work together with Kaity, Jamie and Olivia alongside the 2025 committee over this past year.

I'm looking forward to seeing WAPSA evolve and grow in 2026!

Bridget Ellement
WAPSA Secretary 2025