

Curtin Photography Club

2025 Annual General Meeting Minutes

Date: 17 October 2025

Time: 7:30 PM – 8:06 PM

Location: 106A Clubs Hub, Curtin University Bentley

Attendance:

1. Adelina Novanty
2. Sze Wei Shong
3. Komal Sharma
4. Alexander Groth
5. Ngoc Nguyen
6. Binuk Punsara Perera
7. Darshan Smith
8. Cassandra Lew
9. Vitro Athallah
10. Matthew Guy
11. Ryder Jones-Shattoc
12. Yoninah Santos
13. Nianhua Zhao
14. Julia Steinle

15. Amazis Salama
16. Joshua Musgrave
17. Anna Nguyen
18. Amaris Go
19. Prakhar Varshney
20. Rifath Rifath
21. Madeline Tholen
22. Leanne Nguyen
23. Sanuk Pieris
24. Jade Woods
25. Kezia Silitonga

Apologies:

1. Hugh Opie
2. Kazi Raidah Islam
3. Hijaab Syed

1. Purpose of the Meeting

To conduct the Curtin Photography Club's 2025 Annual General Meeting, receive executive reports, appoint the 2026 Executive Committee, and formalise bank signatory handover.

2. Call to Order

The meeting was called to order at 7:30 PM by Adelina Novanty (President).

3. Conflicts of Interest & Policy Reminder

Members were asked to declare any conflicts of interest.

Curtin Guild's respectful conduct and voting policies were acknowledged.

4. Nominee Announcements for 2026 Committee

Nominees for 2026 committee:

- President: Alexander Groth
- Vice President: Amazis Salama
- Secretary: Claire Tienprasid
- Treasurer: Sanuk Pieris

Ballot papers were distributed to eligible voting members.

5. Elections & Returning Officer

Outgoing president, Adelina Novanty, as returning officer.

The Returning Officer supervised the election.

Nominees delivered short speeches.

6. Election Outcomes

All four positions were uncontested. All nominees were elected unopposed and accepted their roles.

2026 Committee:

- President: Alexander Groth - Elected unopposed
- Vice President: Amazis Salama - Elected unopposed
- Secretary: Claire Tienprasid - Elected unopposed
- Treasurer: Sanuk Pieris - Elected unopposed

There were no objections from members in attendance.

7. Outgoing Executive Reports

A. President's Report – Adelina Novanty

1. Club Background

- Club founded in January 2025 and registered with the Guild.
- Committee formation began in December 2024.
- Vision: Build a safe, inclusive community for photographers of all skill levels to learn, create, and share feedback.
- 2025 Goal: Establish the club and raise awareness across the Curtin community.

2. Events (Total: 11)

- Click and chill
- Kings park
- Hyde park
- East Perth - collaboration with UWA Photography Club
- Workshops
 - Basic photography
 - Freelancing
 - Light room and reel masterclass
 - Film photography
 - Phone photography
 - Colour grading
- Quiz night: Best selling event, over 50 tickets sold out.

- Exhibition & Awards Night

3. Photography Services

- Provide real world experiences for our members, expand portfolios
- Introduced a new pricing model for semester 2, we charge clubs for the service, all funds go to our club to provide higher quality events for our members.
- 11 event coverages, including clubs like:
 - CBCA Brewing Connection
 - CCG Panel Night (2 times)
 - IEEE Beers with Engineers
 - CEC Ignite Ball
 - CBCA Cocktail Confessions
 - MENA Worldcup
 - UNAOWA Young Women's Leadership Program
 - WIECD Cocktail Night
 - CMA x Sustainability Club Picture the Sustainability Event
 - CCEA Quiz Night

4. Monthly Competitions

- Boosts engagement with members
- Monthly themes
- Prizes for the winner of the month
- The committee votes on winners

5. Communication

- Emails: Announcement of events
- Instagram: Promotion and marketing
 - 585 followers (since January)
 - 72 posts (since January)
 - ~59,000 total views (since January)

- Discord: Communication with members
 - 116 members
 - Different channels for different sets of communication

6. Sponsorships

- Ted's Cameras' sponsorship for the exhibition
- IROHAS sponsored Film Photography Workshop
- The Guild awarded us 2025 Best New Club

7. Recommendations for the 2026 Committee

- Plan for large events.
- Maintain open communication with the committee.
- Seek more sponsorships and collaborations.
- Diversify events and strengthen member engagement.

B. Secretary's Report - Sze Wei Shong

1. Secretary's Tasks

- Maintain records and memberships.
- Reply to email queries from members.
- Schedule and send out meeting invites.
- Record and send out minutes.
- Report membership numbers at the AGM.
- Share updates with the committee.
- Support the president and executive team.

2. Key Club Decisions

- Introduced two support roles (Events Officer and Social Media Manager) to assist the committee workload.
- Created a Semester 2 event calendar for better planning and promotion.
- Oversaw budgeting and reimbursements for events, O-Days, and marketing.

3. Committee Team Structure (Semester 2)

- Executive team
 - President: Adelina Novanty
 - Secretary: Sze Wei Shong
 - Treasurer: Komal Sharma
- Ordinary Committee
 - Events Coordinator: Alexander Groth
 - Marketing Coordinator: Ngoc Nguyen
 - Social Media Manager: Hijaab Syed
 - Events Officer: Darshan Smith, Binuk Punsara Perera
 - Marketing Officer: Hugh Opie, Kazi Raidah Islam

4. Membership & Meetings

- 2025 is the founding year (no 2024 statistics to show for memberships)
- Total members signed up: 282
 - 166 at Semester 1's O-Day
 - 62 at Semester 2's O-Day
 - Steady intakes throughout the year
- Meetings:
 - 22 formal meetings held in total.
 - Executive attendance: 100%
 - Committee attendance: 86.69%
- Member Communication
 - Instagram: Event promotions, event countdowns, recaps, polls
 - Discord: Active member engagement through themed channels
 - #announcement
 - #photo-showcase

- #pets-and-animals
- #editing-advice
- #ask-the-committee

C. Treasurer's Report – Komal Sharma

1. Treasurer's Tasks

- Manage the club finances
- Record of income and expenses
- Manage cash and process online payments
- Prepare budgets

2. Income Breakdown

- Membership fees
- Photography service fees
- Event ticket sales

3. Expenses Breakdown

- Equipment purchases
- Event costs (venue, catering)
- Food
- Prizes (for competitions and exhibitions)

8. Bank Signatory Handover

Motion raised to update the Curtin Photography Club bank signatories.

Motion:

Remove 2025 executives (Adelina Novanty and, Komal Sharma) from bank account access. Add 2026 executives as authorized signatories. Bank account details as below:

Account name: Curtin Photography Club

BSB - 066167 Account number - 10641326

The motion was approved unanimously.

New authorized Signatories for the bank account:

- Alexander Groth - President (2026)
- Amazis Salama - Vice President (2026)
- Sanuk Pieris - Treasurer (2026)

The outgoing executive, Adelina Novanty and Komal Sharma, are to be **removed** as bank signatories.

These minutes act as official documentation for bank processing.

9. Closing of AGM

The outgoing President thanked members, sponsors, and the 2025 committee.

The AGM was officially closed at 8:06 PM. Members invited to stay for food and photobooth.

10. Action List

- Final handovers
- Bank signatory update
- 2026 planning

Confirmation of Minutes

"I have read and confirm that these minutes are a true and accurate record of the 2025 Curtin Photography Club AGM."

Chairperson (Outgoing President):



Name: Adelina Novanty

Date: 17/11/2025