Kingaroy Rugby League Football Club,

Juniors & Seniors Incorporated

L I F E T I M E M E M B E R

P R O C E D U R E



KINGAROY RUGBY LEAGUE FOOTBALL CLUB,
JUNIORS & SENIORS INCORPORATED
LIFETIME MEMBER PROCEDURE

1. PURPOSE

To outline the procedure for nominating, approving, and recognising Life Members of the Kingaroy Rugby League Club.

2. ELIGIBILITY CRITERIA

A nominee must:

- Have rendered conspicuous service to the Club in any capacity.
- Have contributed to the Club for at least 10 years (may be over one or more periods).
- Be a financial member of the Club at the time of nomination.

Timeframe between elections:

- A minimum of three years must elapse between the election of one Life Member and the next.

3. NOMINATION PROCESS

Nominations must:

- Be submitted in writing to the Secretary.
- Be signed by two financial members of the Association.
- Include details of the nominee's contribution and service.
- Be lodged at least two calendar months prior to the Annual General Meeting (AGM).

4. COMMITTEE REVIEW

The Executive Committee will:

- Review all nominations received.
- Determine the nominee's eligibility against the criteria.
- Approve or reject the nomination by absolute majority vote.

Only nominations approved by the Executive Committee will be forwarded to the AGM.

5. ELECTION AT AGM

At the AGM:

- Approved nominations will be presented to the members.
- Election to Life Membership requires a 75% majority vote of those eligible to vote.

6. RECOGNITION OF LIFE MEMBERSHIP

Once elected, the nominee shall:

- Be entered into the Register of Members as a Life Member (Life Member Board in the clubhouse & Club Yearbook).
- Be presented with a Life Membership Jacket as the official token of recognition during presentations.

7. JACKET

Jackets are supplied by Coppards, Kingaroy and are embroidered with the club logo, Lifetime Member and years of service. The jacket design is called Unisex Nitro Jacket.

8. RESPONSIBILITIES

- **Secretary** - manage receipt of nominations and ensure correct timeframes.
- **Executive Committee** - review nominations and approve eligibility.
- **Members at AGM** - vote on approved nominations.
- **Secretary** - ogranse for the Life Member to be added to the Life Member Board in the clubhouse & Club Yearbook.
- **Secretary** - add the Life Member's contact details into the Life Member contact group in TidyHq.
- **Register** - organise for the Life Member's Jacket.
- **Event Coordinator** - Organise the presentation of the Jacket at the end of year presentations.

9. REFERENCE DOCUMENTS

- NRL Code of Conduct
- Club Constitution

10. LAST REVISION DATE

- October 2026