

# Karratha Falcons Football & Sporting Club



## Annual General Meeting 2025

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When 09-11-2025 at 15:00

Location: Frank Butler Community Centre, Hunt Way, Bulgarra WA 6714, Australia

Chairperson Cameron Ling

Minute  
taker Bec Warnock

## Minutes

## **1. Presidents Welcome**

### **Season Wrap Up 2025**

Things did not go to plan on the field, knocked out of finals early. Working through some issues on all grades.

Off field, kicking goals - few successful grants acquitted, upgrades to facilities and purchased new furniture.

Hires continue to be a strong income in the off season.

### **Coach Announcement:**

**League:** Dean McDonald

**Reserves:** Ben Perry

**Ladies:** Adam Purkett - offered him a 2 year contract, Brad Nutt & Mitch Curnow to assist

Pre-season to commence 18/11 and have locked in 4 weeks with Fit Squad Bootcamp.

### **Thank you to outgoing committee members**

### **Changeroom Renovations**

Upgrades to changerooms currently happening with CoK

## **2. Acceptance of Previous AGM Minutes & Apologies**

### **Apologies:**

Ritchie Patching

### **Acceptance of previous AGM Minutes:**

Copy of previous AGM minutes printed and available to review at meeting. Minutes are also available to download on our Tidy HQ page.

Motioned: Michael Bunting

Seconded: Cassidy Pownall

### **3. Correspondence In / Out (Major Communications)**

#### **Correspondence In:**

- Proposed constitutional changes - Peta Mott
- RGL - Annual Liquor License Fee
- Marsh Insurance Renewal
- Sarre Insurance - Renewal
- NPFL AGM Advice - 6th December
- Sponsorship Enquiry 2026 - Ashkarnah
- Associations Online - Information Statement 2025
- ID Athletic - Follow Up re Playing Kits
- NPFL Season Review & 2026 Planning
- Confirmation of Pre-Season Oval Bookings
- Rio Tinto - Artwork approval for grant funding
- Merchandise Stocktake (end of year)

#### **Correspondence Out:**

- Application for Large Community Grant - Falcons Mural
- Final Acquittal for grants:
  - Swipe Card Access
  - Re-sent Solar documents
  - Ice Machine
- Proposed building upgrades - City of Karratha
  - Mural
  - Grassed Area
- Pre-Season Oval Bookings - City of Karratha
- Clough Group - Donation from Project Ceres (funding)

#### **4. Financial Report**

##### **Current account balances as at 9/11/2025:**

**Main Account** \$4,067.16

**Interest account** \$38,138.90

**Credit Card** \$29.91

##### **Motioned:**

##### **Accepted:**


A copy of the financial report provided for review at meeting.

##### **Key points from 2025:**

- Currently showing at a \$2570 profit for the 2025 FY.
- Documents have been submitted for the final payment from the City for swipe card access. This will fall in the new FY.
- 70k in Facility improvements: such as Banners, Bar upgrades, repairs and maintenance.
- GST we are now actively receiving bills from the ATO. Approximately \$3k per quarter. We received a \$1500 refund for the last qtr.
- Working through last 20 years of unsubmitted tax returns. There will be a fee incurred for this from ATO.
- Merchandise sales had a better profitable year, compared to previous years. Well done, Peta.

##### **Recommendations for 2026:**

- Set a budget / goal of key items we would like to achieve in 2026 and beyond, rather than trying to do in one season. This will allow for a stronger cash flow and interest building on savings account.
- Team dinners (costing approx \$500 per week). Could reduce this to once a month or seek sponsorship
- Put payments on books for bar staff and trainers

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 Karratha\_Falcons\_Football\_\_Sporting\_Club....pdf

## **5. Constitution Changes**

### **Change to wording of 18.3**

Clause 18.3 could be interpreted as the President / executive committee persons can spend any amount, but the intention is that the executive committee decide on the spend, and then the president authorises. Not the president or 2 exec have authority to spend without exec approval.

The constitution does not currently provide for any limit for spend so to protect the committee I propose to amend the clause. Any spend over \$5000 will need full committee approval. We could even put a max of \$20 000 per year without full committee approval.

See attached proposal.

Figures to change: Limit on discretionary spend - \$2500per month / \$20,000 per annum.

**Proposed By: Peta Mott**

**Seconded: Cassidy Pownall**

**Vote: Unanimous**

 [2025\\_KFC\\_Constitution\\_Amendment.pdf](#)

**Decision**

## **6. Proposed Changes to Liquor License**

### **Current Trading Hours:**

Wednesday to Friday, from 5 p.m. to 10 p.m.;

Saturday, from 1 p.m. to 12 midnight; and

Sunday, from 1 p.m. to 10 p.m.

### **Proposed Changes to Hours:**

Wednesday - Sunday: 12pm - 12 midnight; and

Sunday: 12pm - 10pm

(\*should trading after 10pm be required on any of these days, a special license to be submitted)

**Proposed: Bec Warnock**

**Seconded: Peta Mott**

**Vote: Unanimous**

## **7. Committee Nominations**

Nominations received via Online Form as at 9/11/2025:

**President:**

Nominated: Cameron Ling

Seconded: Cassidy Pownall

Vote: Unanimous

**Vice President:**

Nominated: Brendon Bertolini

Seconded: Peta Mott

Vote: Unanimous

**Secretary:**

Nominated: Bec Warnock

Seconded: Jenna Ling

Vote: Unanimous

**Treasurer:**

Nominated: Cassidy Pownall

Seconded: Dayne Corps

Vote: Unanimous

**Registrar:**

Nominated: Adrian D'Cunha

Seconded: Cameron Ling

Vote: Unanimous

**Sponsorship Coordinator:**

Nominated: Michael Bunting

Seconded: Dean McDonald

Vote: Unanimous

**Facilities Coordinator:**

Nominated: Cassie Bunting

Seconded: Michael Bunting

Vote: Unanimous

**Merchandise Coordinator:**

Nominated: Peta Mott

Seconded: Mark Mott

Vote: Unanimous

**Socials Coordinator:**

Nominated: Ashlee Hunter

Seconded: Bec Warnock

Vote: Unanimous

Socials Sub-Committee: Bec Warnock & Maddison Copley

**Events Coordinator:**

Nominated: No nomination received

Seconded:

Vote:

**Canteen Coordinator:**

Nominated: To be advertised on socials and sent to junior committee, primary schools and other community / sporting groups

Seconded:

Vote:

**General Committee:**

Nominated: Brett Davy, Christie Reed, Mark Mott, Brad Pownall

Seconded: Bec Warnock

Vote: Unanimous

**8. Life Member Nominations**

**Clayton McIntosh**

Nomination received by Peta Mott - was agreed to wait until after AGM to send to Life Members and to Exec Committee for review / vote

**Action: Bec to send out via email to Life Members**

**9. Other General Business**

## **9.1. Upgrades / Renovation / Maintenance Updates**

### **Outside TV (project managed by Peta Mott)**

- TV has been collected from Harvey Norman, and awaiting install.
- Bez Engineering still in process of manufacturing the box

### **Proposal for grassed area (outside changerooms)**

- See attached

Discussion was around the Bulgarra Major Works Upgrades that are in planning stages with City of Karratha, and whether these upgrades and submitting the proposal was worthwhile. Unanimous decision to not submit proposal for these upgrades and work with the City on the major upgrades when requested.

To be discussed with CoK - removal of the poinciana tree outside of Falcons changerooms.

### **Falcons Photo Wall - Foyer of Frank Butler (Peta Mott)**

Going through old photos - not all the photos are of premierships; most are annual team photos. Some are stuck to the old glass and may not be able to be reframed. Cost to reframe the timber Premiership photos to a black frame is \$190 each and the smaller photos with names - \$140 each.

Suggest we publish the annual photos on the website and only the premiership photos on the photo wall.

All in agreeance for displaying premiership photos.

 [Grassed\\_Area\\_Proposal\\_Draft..pdf](#)

 [Grassed\\_Area\\_Proposal\\_Draft\\_29.10.2025.docx](#)

## **9.2. Merchandise**

 [Falcons\\_Notes\\_for\\_Meeting\\_Nov\\_9.docx](#)

## **9.3. Busy Bee**

Date will be set in 2026 during pre-season

## **10. Date for Next Committee Meeting**

26th November



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*End of minutes.*  
*Summary of matters arising are tabled on the following page.*

# Minutes of Annual General Meeting 2025 on 09-11-2025

## Summary of Matters Arising

### Decisions

Item	Decision
5.	

## Summary of Attachments

### Attachments

Item	File Name
4.	<a href="#">Karratha_Falcons_Football__Sporting_Club....pdf</a> <a href="#">Karratha_Falcons_Football__Sporting_Club....pdf</a>
5.	<a href="#">2025_KFC_Constitution_Amendment.pdf</a>
9.1.	<a href="#">Grassed_Area_Proposal_Draft..pdf</a> <a href="#">Grassed_Area_Proposal_Draft_29.10.2025.docx</a>
9.2.	<a href="#">Falcons_Notes_for_Meeting_Nov_9.docx</a>

Attachments can be found under your TidyHQ admin account at:  
Storage > Meetings > [Annual General Meeting 2025](#)