

# UNITED NATIONS ASSOCIATION OF AUSTRALIA (N.S.W. DIVISION) INC

Registration Number Y0356239

## MINUTES OF ANNUAL GENERAL MEETING (AGM)

4pm, Wednesday, 23 November 2024, at Baker McKenzie, 100 Barangaroo, Sydney

### 1. Procedural Matters

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#### 1.1 Welcome

The President, Dr Patricia Jenkins, acted as chairperson for the AGM in accordance with article 31 of the Constitution and welcomed all attendees and life members.

The President noted that there is a quorum present at the meeting in accordance with article 30 of the constitution being 8 or more members present and duly opened the meeting.

The President advised that members were notified on 15 September of the AGM date and general nature of business and the agenda and attachments were sent to members on 11<sup>th</sup> November 2024

The President asked that all those in the room record their attendance on the registration sheet if not already done so. The President informed the members that for all motions all members have one vote each with voting conducted by a show of hands.

The President introduced Jean Santos as the Returning Officer.

Valerie Weekes, on behalf of the UNAA (NSW), acknowledged the Gadigal people of the Eora Nation as the traditional custodians of the land on which we meet.

#### 1.2 Apologies

The President noted that apologies were received from:

- Shiva Berarta
- Mateya Slobodnik
- Sahera Sumar, and
- Shaista Khan.

#### 1.3 Ratification of minutes

The Secretary, Bhavini Doshi, proposed that the minutes of the previous annual general meeting held on 28 October 2023 be adopted as a true and accurate record of the meeting. These minutes were included with this agenda and distributed to members.

The President noted that the Minutes of the previous Annual General Meeting were circulated to members by email.

#### Resolved

THAT the minutes of the previous Annual General Meeting held on 28th October 2023 to be adopted as a true and accurate record of that meeting.

Mover: Patricia Jenkins

Seconder: Tim Ford

### 2. Reports

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#### 2.1 Annual Report

The President noted that the Annual Report for 2023/24 was complete and had been distributed to all online members. Hard copies were with all attendees and would be sent to those members without email addresses. She thanked the team that developed a very good report.

The President commented that there were a lot of successful events along with challenges this year. The success of each event allows us to overcome the challenges, when everyone contributes as a team. The President acknowledged everyone and appraised for their efforts for UN gala dinner as a huge success and the spirit was high. The award celebration was appreciated, and positive feedback was received from everyone.

The President commented that as the UNAA NSW executive team our work can make a difference and continue to grow with the strategic plan.

The President welcomed any feedback and comments on Annual Report 2023-2024.

### **Resolved**

THAT the Annual Report 2023 / 2024 be endorsed.

Mover: Patricia Jenkins

Seconder: Bhavini Doshi

## **2.2 Financial statements**

The President noted and requested in the absence of the Treasurer that Tim Ford as Vice President Operations present the financial report.

Tim Ford mentioned that the 2023/2024 audited financial statements are included in the Annual Report as well as having been distributed to members with the agenda. He noted that the Association's 2022-2023 financial statements detailed within the Annual Report and that the financial statements had been audited.

Tim Ford thanked past and current Treasurer for their contribution and efforts as a good financial year.

He noted that the financial result is positive, and we are happy with the growth of the organisation. Tim Ford invited members to ask questions about the financial statements and briefly gave an explanation as to the Profit & Loss and Balance sheet documents.

Tim Ford proposed that the financial statements be confirmed as a true and fair record of the financial position of the Association during and at the end of its last financial year, and that, within 28 days of this meeting (a) the treasurer submit the annual statement to the Australian Charities and Not-for-profits Commission and (b) the public officer advise the NSW Department of Fair Trading. The President

Members were invited to discuss and ask any questions regarding the financial statements.

### **Resolved**

THAT the financial statements be confirmed as a true and fair record of the financial position of the Association during and at the end of its last financial year, AND

THAT, within 28 days of this meeting:

- a) the Treasurer submit the annual statement to the Australian Charities and Not-for-profits Commission and
- b) the Public Officer advise the NSW Department of Fair Trading.

Mover: Patricia Jenkins

Seconder: Bhavini Doshi

### **3. Election of the Committee**

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The President introduced the Returning Officer, Jean Santos, and asked her to provide her report.

The Returning Officer noted that nominations for vacant positions on the Executive Committee had been notified to all members and nominations received were correctly signed and authorised. She noted that the number of nominations received for Executive Officer positions and Directors were equal and therefore no ballot was required.

The Returning Officer advised that the following people were declared elected for terms as outlined in the UNAA NSW Constitution paragraph 16(5).

<b>Position</b>	<b>Elected</b>	<b>Term</b>
Secretary	Bhavini Doshi	1 year
Treasurer	Shiva Bebarta	1 year
Director	Paula Rose Casanova	2 years
Director	Valerie Weekes	2 years
Director	Shaista Khan	2 years
Director	Nick Coulman	2 years
Director	Mateya Stuart	1 year
Director	Georgia Cam	1 year
Director	Laurie Patton	1 year
Director	Chris Dwyer	1 year
Director	Greg Hunter	1 year

#### **Resolved**

THAT the Returning Officer's Report be accepted and that the nominees be elected in accordance with the report.

Mover: Jean Santos

Seconder: Tim Ford

The President thanked the Returning Officer for her report.

### **4. General business**

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On behalf of the Committee, the President thanked all members for their support over the year, and particularly those key volunteers for their strong contribution to the success of our activities.

## **5. Close**

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The President thanked all those attending and closed the meeting at 4.35pm.