



NSW School Fencing

MEMBERSHIP REGISTRATION AND RENEWAL GUIDE | 2026

How to register: A step by step guide

All school fencers competing in NSW Fencing events must hold an individual NSW Fencing membership. The process is straightforward and takes around 10 minutes online. If you are a returning member, you will have an account. If you are new, you will create an account.

IMPORTANT PLEASE READ BEFORE YOU START:

The Parent or Guardian account must be created **FIRST** for fencers U18. Then create the child (fencer) account. A child account without a linked Parent or Guardian account will be disabled.

STEP	WHAT TO DO	DETAILS
1	Create a TidyHQ account	Go to nswfencing.org.au and click ' Memberships '. Create a free TidyHQ account. Already have one? Just log into your existing account.
2	Register the Parent or Guardian FIRST	Complete the Adult Information page for U18 fencers. This must be done <u>before</u> the child's account. The parent or guardian is the account holder.
3	Then register the child (fencer)	Complete the Child Information page. Enter the fencer's name, school and age category. The child account is linked to the parent account created in Step 2.
4	Choose the right membership	Select 'Club, School, Novice & B Grade'. This covers all school competitions, including NSW State School events and national school championships.
5	Pay online	Complete payment. You will receive a confirmation email. Save this email. It is your proof of membership.
6	Tell your school	Let your school sports coordinator or coach know that registration is complete. They can then enter your child in competitions.

IF YOU ALREADY HAVE AN ACCOUNT

IMPORTANT Duplicate account warning: When adding a 2026 membership, check the drop-down box at the top left of the page (it may be labelled 'Member Selection' or 'Profile Selection'). Make sure it shows the correct name before you proceed.

When completing Adult Information, the drop-down must show the parent or guardian name. When completing Child Information, the drop-down must show the child (fencer) name. If the wrong name is selected, a duplicate account will be created. This causes problems and must be fixed manually. Please take care.



MEMBERSHIP LEVELS

Start with Club/School. This is the only membership most school fencers need.

To add State or Supplementary membership later, you will need to purchase this additional annual membership.

MEMBERSHIP	WHAT IT COVERS
Club / School (START HERE)	All NSW school competitions, including NSW State School events and national school championships.
State (optional)	NSWFA State tournaments, competing alongside club fencers. You must purchase this as a separate, full-cost membership. You cannot add this to Club/School for a reduced price.
Supplementary / National and Interstate (optional)	National AFF competitions and interstate events. You must have State membership first. This option only appears in TidyHQ once State membership is active.

Each membership level is a separate full-cost purchase. Fees do not change throughout the year. If your child is a competitive fencer and will compete in NSW Fencing tournaments and or at national Australian Fencing Federation events, purchase the most appropriate membership. Any membership greater than the Club/School includes ALL school competitions at the state and national level.

ATHLETE MANAGEMENT SYSTEMS NSW FENCING & THE AUSTRALIAN FENCING FEDERATION

Tidy HQ and JustFence are two separate systems. The membership and athlete management systems do NOT update each other automatically. They are managed separately.

SYSTEM	WHAT IT IS FOR
TidyHQ (NSW Fencing)	Register for NSW memberships. Enter State competitions in NSW.
JustFence (Australian Fencing Federation)	Database of fencers, parents and coaches across Australia. Required to enter national competitions. Your fencer will require a JustFence registration (free) to participate in Schools National Championships. For U18 fencers, enter their names and then an automatic email will come to parents/ carers to add their details.

What you need to know about JustFence:

- If you make changes to your profile in the NSWFA system, you must also make the same changes manually in JustFence.
- If a fencer adds State or Supplementary membership (after having only Club/School membership), NSWFA will manually update your JustFence account. This is not automatic.
- U20 fencers must upload proof of identity, age and citizenship to JustFence. A passport is usually sufficient.
- Once your JustFence account is set up, use JustFence to enter national competitions.
- Use the NSWFA website to enter State competitions.

Questions?

Visit nswfencing.org.au

Talk to your school's coordinator or [contact NSW Fencing](#) via our website.