

CURTIN MIXOLOGY SOCIETY



MEETING DETAILS

Title AGM | **Date** 15/10/2025 | **Start Time** 5:30PM | **End Time** 6:45PM | **Location** 106A.101

MEETING AGENDA

#	Agenda Item	Comments / Documents
0	Acknowledgement of country	
1	Attendance 1.1 Quorum	
2	Open Meeting	
3	Conflicts of Interest	
4	Society Rules	W Proposed Society Rules 2025
5	Outgoing committee reports 5.1 President Report 5.2 Secretary Report 5.3 Treasurer Report	
6	Elections 6.1 President 6.2 Treasurer 6.3 Secretary 6.4 Licensing Director 6.5 Vice President	
7	Club bank account signatory changes	
8	Other Business	
9	Committee Handover	
10	Close Meeting	

MEETING ATTENDANCE

As per attendance sheet

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MEETING MINUTES

#	Agenda Item	Minutes	Facilitator	Duration
0	Acknowledgement of Country	We would like to acknowledge and pay our respects to the Traditional Owners of this country, and the custodianship of their Elders past, present and emerging.	Claire	1 min
1	Attendance	<u>1.1 Quorum</u> Quorum of 10 attendees has been met	Claire	2 mins
2	Open Meeting	Meeting is opened at 5:25PM	Claire	1 min
3	Conflicts of Interest	- Tahni: - CEC President 2025 - Guild Vice President of Activities-elect 2026 - Callum: - CEC Social events coordinator 2025 - CEC Vice President-elect 2026 - Lance - CRoC VP and Treasurer 2025 - Anna - Curtin staff member - Sean - Curtin staff member - Alex - Curtin staff member - CRoC Secretary 2025 - CRoC lifetime member - Carynne - Curtin EWB senior advisor - Claire - Curtin EWB senior advisor	Claire	5 mins
4	Society Rules	- Proposed rules that deviate from Guild's Default Constitution - w Proposed Society Rules 2025 - Addition of lifetime membership - Recognition of Licensing Director as Executive role - Claire moves the motion to adopt the proposed society rules. This change will come into effect when approved by the Guild Council. - Seconded: Tahni - Motion outcome: No dissent, motion passes	Claire	7 mins
5	Outgoing committee reports	<u>5.1 President Report</u> - Events recap - More events in Semester 1 (7 events) than Semester 2 (6 events) - Recap of all events, member participation - Marketing recap - Canva premium with brand kit and templates - Social media engagement - Successes - Runner-up best new club of the year award - Cocktail classes	Claire	24 mins

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		- Developed recipe cards - Events - 9 independently-run events - Collaboration with CFFS - Governance - Setting up systems, templates - Challenges - Committee size and retention (fluctuations throughout the year) - President stepping down - Semester 2 events struggled with lower ticket sales despite more marketing - Approved Manager for events - Recommendations - Run constant recruitment campaign for committee - Start event planning earlier and set clearer defined roles - Sponsorships - work with local businesses, create sponsorship package - Marketing - expand strategy to other platforms		
		<u>5.2 Secretary Report</u> - 374 members!! - Most memberships from o-day - Pricing of tickets helped to boost memberships - Member engagement dropped off in semester 2 - 10 current committee members - 14 meetings held - Roughly 50% attendance at each committee meeting	Carynne	
		<u>5.3 Treasurer Report</u> - ~\$833 in bank accounts - Some equipment has been broken (e.g. glasses) - Total equity: \$1734.19 - Breakdown of income sources - 41% from member tickets - Gross profit: ~\$6000 - Expenses - 56% from events - 28.9% for catering - Challenges - Buying too much - Incorrect purchases - Sticking to budget (sale items) - P/L - Housewarming and distillery tour - big expense and big revenue - Net profit: \$1734.19 - Inventory - Requested more storage and locker space from Guild - Some alcohol will go off (e.g. Irish cream, chocolate liqueur)	Sebastian	

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#	Agenda Item	Minutes	Facilitator	Duration
6	Elections	The chairperson is NOT contesting the AGM and will conduct the election. <u>6.1 President</u> - Nominee: Chris - Nominated by: Sebastian - Seconded: Tahini - Nomination: Accepted - Nominee: Tahini - Nominated by: Sebastian - Seconded: Chris - Nomination: Not accepted - Nominee: Matthew - Nominated by: Chris - Seconded: Anna - Nomination: Not accepted - Outcome: Chris is elected unopposed and a vote of confidence is carried out. Chris is elected as 2026 President <u>6.2 Treasurer</u> - Nominee: Anna - Nominated by: Tahni - Seconded: Alex - Nomination: Accepted - Nominee: Lance - Nominated by: Sebastian - Seconded: Tahni - Nomination: Not accepted - Outcome: Anna is elected unopposed and a vote of confidence is carried out. Anna is elected as 2026 Treasurer. <u>6.3 Secretary</u> - Nominee: Callum - Nominated by: Alex - Seconded: Anna - Nomination: Accepted - Nominee: Tahini - Nominated by: Sebastian - Seconded: Lance - Nomination: Not accepted - Nominee: Matthew - Nominated by: Sebastian - Seconded: Chris - Nomination: Not accepted - Outcome: Callum is elected unopposed and a vote of confidence is carried out. Callum is elected as 2026 Secretary. <u>6.4 Licencing Director</u> - Nominee: Tahni - Nominated by: Alex - Seconded: Anna - Nomination: Accepted - Nominee: Matthew - Nominated by: Anna - Seconded: Chris - Nomination: Not accepted	Claire	30 mins

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#	Agenda Item	Minutes	Facilitator	Duration
		- Outcome: Tahni is elected unopposed and a vote of confidence is carried out. Tahni is elected as 2026 Licencing Director. <u>6.5 Vice President</u> - Nominee: Matthew - Nominated by: Chris - Seconded: Sebastian - Nomination: Accepted - Outcome: Matthew is elected unopposed and a vote of confidence is carried out. Matthew is elected as 2026 Vice President.		
7	Club bank account signatory changes	- Tahni raises a motion to have the 2026 president and treasurer assigned as signatories and the previous signatories removed. - Seconded: Lance - Motion passed - New signatories: - Christopher Cakir - Anna Pedersen	Claire	2 mins
8	Other Business	N/A	Claire	
9	Committee Handover	- Alex raises a motion to do handover at a later date - Seconded: Tahni - Motion passed	Claire	2 mins
10	Close Meeting	Meeting adjourned by Claire at 6:45PM	Claire	1 min