



Yinnar Recreation Reserve Committee of Management Inc.

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Yinnar Recreation Reserve
Committee of
Management Inc.

PO Box 165, Yinnar VIC
3869

Tasks Report

<input checked="" type="checkbox"/>	Date Due	Title	Assigned To
	17-02-2025	EO CDS storage area and 1 x 3 bin stand location to be determined,	Ken Hutchinson
	31-08-2025	Tidy HQ crash course	Peter Quigley
	09-09-2025	Update photos on website	Jackie Collinson
	30-11-2025	KB to specifically thank LCC for their GF prep work when the joint meeting with LCC rec officers is held.	Kevin Burrows
	30-04-2026	KB to arrange on site meeting with LCC Ct LP /.DN / JR	Kevin Burrows
	01-05-2026	Test 'n' Tag bi-annual audit	Peter Quigley
	04-05-2026	KH & KW to provide info on performance highlights together with occasions where external matches were hosted or being played at Yinnar to be provided.	Kim Walsh
	04-05-2026	KH & KW to provide info on performance highlights together with occasions where external matches were hosted or being played at Yinnar to be provided.	Ken Hutchinson
	04-05-2026	RCC to arrange payment of inv 1676 for \$1783.33.	Ken Hutchinson
	07-05-2026	EO change room - pink paint on wall	Ken Hutchinson
	08-05-2026	EO cleaners cupboard restocking	Peter Quigley
	08-05-2026	EO change room shower repair	Ken Hutchinson
	08-05-2026	WO MPR CHANGE ROOM GLOBE / LIGHTING & GLOBE REPAIRS	Ryan Walsh
	08-05-2026	Advice to be provided to Western Oval pin holders of the need to insert their pin into the security system when arming.	Peter Quigley
	08-05-2026	CoM members urged to communicate with members, etc to not drop passengers at the closed township and gate and then proceed to cross double lines, creating a road traffic risk and likelihood of incurring a traffic fine.	
	15-05-2026	Kim Walsh authorised to discuss inspection & report on mowers from Greg Twomey, a contractor used by Kurnai College.	Kim Walsh
	15-05-2026	Follow return of bi-lock keys no longer required due to fob system being installed.	Peter Quigley
	29-05-2026	WO SR & MPR VINYL FLOOR & ARC REPAIRS	Brendan Chessum

29-05-2026	Consider simple and user friendly system or process that enables capture of WHS related matters at the time they occur or are identified. To include hazard reporting.	Kevin Burrows
01-08-2026	Consider appropriate high viz and safety footwear standards for CoM and volunteers.	Peter Quigley
01-08-2026	Acquit LCC annual maintenance grant	Peter Quigley
01-09-2026	Submit annual report to Corporate Affairs	Peter Quigley
25-10-2026	Winter facility handover to summer user groups	Peter Quigley
01-11-2026	Invoice user groups annual charge, inc of CPI increase.	Peter Quigley
01-03-2027	EO Summer facility handover to winter user groups	Peter Quigley
10-10-2027	Replace charcoal filters in the WO public toilet vent pipes	Jackie Collinson
01-02-2028	2 yearly check of EO & WO defibrillators	Kevin Burrows