



Tamworth Thunderbolts Representative - Manager Agreement

Managers play a crucial role in ensuring the effective management of the team and the safety and wellbeing of players. They act as the primary contact for queries and concerns and are responsible for liaising with coaches, the Tamworth Basketball Association (TBA), and officials. Managers handle communication regarding training, scheduling, games, team gatherings, and manage equipment, uniforms, first aid requirements, and more.

Requirements:

- Hold a current Working with Children Check.
- Be a current TBA social member or player.
- Adhere to TBA and Basketball NSW (BNSW) Codes of Conduct, Policies, and Procedures.

Responsibilities:

- **Administration & Management:** Oversee team administration and player welfare during training and competitions.
- **Communication:** Liaise with team members, parents, coaches, and officials to ensure clear and timely information about training, games, and events.
- **Attendance:** Attend all training sessions and representative games, or arrange for a TBA approved replacement if you can't attend.
- **Meetings:** Participate in Representative Committee and relevant meetings.
- **Issue Management:** Address and manage any issues among team members, parents, and supporters.
- **First Aid:** Provide first aid support as needed.
- **Equipment:** Manage and maintain team equipment, uniforms, and first aid supplies.
- **Rosters:** Create and manage parent rosters for bench duties and court supervision.
- **Pre-Game Preparation:** Ensure players are in uniform, ready for team talk, and adhere to pre-game expectations on time.
- **Fundraising:** Coordinate TBA fundraising drives.

In-Season Management:

- **Communication:** Ensure all parties are informed about training sessions, competition dates, bench rosters and other relevant details.
- **Supervision:** Be present at all relevant events or arrange a TBA approved replacement if unable to attend.
- **Uniforms:** Distribute and manage team uniforms, ensuring players adhere to uniform policies.
- **Game Day:** Ensure the team are present and ready within the appropriate time frame prior to game start times, ensure score-bench duties are covered appropriately, provide game balls to referees, and meet all player welfare and safety requirements.

Kit Bag Management:

- **Uniform Distribution:** Allocate and collect uniforms (uniforms are to be handed out at the beginning of and collected at the conclusion of each competition weekend), ensure they are clean and in good condition throughout the season, and return them at the end of the season, not in plastic bags please.
- **Water Bottles:** Ensure players have clean, labelled water bottles for games.

Injury & Medical Conditions:

- Direct parents/players to the appropriate link to report any injuries.
- Be aware of any medical conditions that may affect a player while under your care (such as Asthma).

Behaviour:

- Promote and abide by all TBA, BNSW, and Basketball Australia's Codes of Conduct and policies. Report any breaches and take appropriate action, consulting with relevant committees as needed.