

# Highfields & Districts Railway Cricket Club Inc.



## General Committee Meeting

Date: May 12, 2025

Location: Online (Recorded via Fathom)

Duration: 101 minutes

Chair: Tony Morrish (Golden Green Mowing)

When 12-05-2025 at 18:00

Chairperson Tony Morrish

Minute taker Annika Ehrlich

Present Adrian Burgess

## Minutes

### 1. Welcome and Apologies

#### Attendees

- Tony Morrish (Chair)
- Annika Ehrlich (Secretary)
- Tony Anderson
- Brett Nielsen
- Dane Little
- Bill McNaughton
- Tim Ehrlich

#### Apologies:

- Jenny Anderson
- Nick Kelly

## 2. Confirmation of Previous Minutes

- No issues raised from April meeting.
- Follow-up needed on presidential succession discussion noted in prior minutes.

 [HDRCC\\_April2025\\_Meeting\\_Summary.pdf](#)

## 3. Financial Transparency and Report

- Alan resigned as Treasurer via email. Final actions completed:
- Invoiced outstanding payments
- Paid Johnny Lee and TCI
- Heritage Bank account (grant-linked) still holds ~\$10,000.
- Annika and Tony are signatories but may not have online access.

### **Actions:**

- Annika to visit Heritage Bank to:
  - Access online banking
  - Check on grant availability for cricket nets

### **Software Recommendation:**

- Annika suggested transition to Xero/MYOB for better transparency and ease of access.
- General agreement on need for cloud-based accounting tools.

### **Treasurer Recruitment:**

- Tony contacted Nathan Johnson (accountant) – unavailable.
- Annika contacted Alex Taylor (accountant) parent of current players – response promising.

 [Financial\\_Report\\_120525.pdf](#)

## 4. AGM Planning (22 June 2025)

**Date:** Sunday, June 22, 2025 @ 10:00 AM at club rooms (pending soccer confirmation).

### **Actions:**

- **Annika** to:
  - Advertise AGM via email, Facebook, WhatsApp
  - Include simplified role descriptions
- **Dane** to message WhatsApp groups for wider parent reach

## 5. Apparel and Uniform Update

- No full stocktake yet (Tim to complete).
- Windbreaker buyers offered hoodies instead – 2 accepted
- Plan: remain with Whack Sport for core items; trial new suppliers for specialty apparel (e.g., supporter caps)

### Supporter Cap Proposal:

- Brett and Dane supported Kurtley proposal of a corduroy-style cap
- Brett to assign Kurtley to handle design and ordering

## 6. Sponsorship and Grants

- ASF Junior Equipment Grant approved (~\$3,500 value)
  - Items: markers, stumps, kits, ramps, etc.
  - Annika credited ChatGPT with helping prepare the grant application

### Cricket Wicket Confusion:

- Structure built (\$21k), no payment or formal order approved by committee
- Possibly based on misinterpreted email from TRC regarding access—not actual grant approval
- Council conditions included: pending building approval (due to 2m height), vehicle access

### Actions:

- **Annika** to:
  - Speak to Sally or Amy at TRC to clarify approval requirements
  - Inquire with Heritage Bank about possible grant to fund the net structure
- Formal response to manufacturer pending verification of any written authority

## 7. Executive Restructure and Recruitment

- Goal: recruit a player-driven president with club history
- Discussion focused on:
  - Tom Hughes: respected, needs strong support structure
  - Les Hollist: strong candidate, club history, approachable, well-liked
    - Potential president with backing from committee
- Other roles:
  - Volunteer Coordinator critical – suggested names: Hughesy, Toppy, Pete Spence
    - Possibly reframed as Club Captain role
  - Shared responsibility model encouraged
- **Actions:**
  - Tony to meet with Les Hollist to discuss presidential role
  - Group (Tony, Annika, Dane, Brett) to offer in-person support to potential candidates
  - Dane to revise and simplify role descriptions
  - Plan casual player/leadership catch-up at the Royal

## 8. General Business

### Role Simplification Strategy

- Reframe key jobs with clear, narrow scopes, e.g.:
  - Trophy Coordinator
  - Raffle Coordinator
  - Uniform Coordinator
- Highlight need to recruit **before** AGM, not at it
- Emphasis on volunteer recruitment via pre-AGM communications
- Dane to revise role titles and descriptions accordingly

### Sponsor Shirt Framing Proposal

- Suggested to thank major sponsors by framing club shirts:
  - Heritage Bank
  - Highfields Gourmet Meats
  - High Country Dental
  - The Royal
- Positive response from all

#### Actions:

- Quote costs
- Explore in-house framing with Stuart or local framer (e.g., Adria-Burgis)

## 9. Next Meeting Date

Date: Monday, June 9, 2025

Purpose: Finalise AGM preparation

## 10. Summary of Action Items

- Gain online banking access from Heritage
  - **Annika** - ASAP
- Inquire about Heritage funding for net
  - **Annika** - This week
- Confirm TRC approval for cricket net structure
  - **Annika** - Contact Sally/Amy
- Advertise AGM via multiple channels
  - **Annika** - Within week
- Revise & simplify role descriptions
  - **Dane** - For AGM advert
- Contact Les Hollis re: President role
  - **Tony** - Prior to next meeting
- Schedule player leadership meet-up
  - **Committee** - Before AGM
- Frame sponsor shirts – get quotes
  - **Annika** - For next meeting

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of General Committee Meeting on 12-05-2025

## Summary of Attachments

### Attachments

Item File Name

2.	<a href="#">HDRCC_April2025_Meeting_Summary.pdf</a>
3.	<a href="#">Financial_Report_120525.pdf</a>

*Attachments can be found under your TidyHQ admin account at:  
Storage > Meetings > [General Committee Meeting](#)*