

Club Rad

Annual General Meeting

Held on 18th November at 6pm

Venue: Curtin Library

Minutes

1.0 Acknowledgement of the Traditional Owners:

“We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region”

2.0 Members Present

Yasmene Ahmad – 21499207

Sarah Shipman - 20978925

Annette Dass - 21495108

Hazel Leeming – 20775003

Thomas Skinner - 22220738

Natasha Ong – 21424607

Anne Kumar – 20989419

Alana Tran – 21503755

Cherish Dela Cruz – 21326392

Miyu Kawamoto- 21502024

Zakiya Samelan- 21470260

3.0 Reports

3.1 President’s Report

This year has been another great one for Club Rad, filled with social events, new connections, and plenty of memories. Our aim for 2024 was to strengthen the sense of community among Medical Imaging students through relaxed, inclusive events that encouraged connection and celebration.

Swan Valley Wine Tour (19 July 2024)

Our mid-year Swan Valley Wine Tour was a huge success, selling out quickly. Students enjoyed visits to MASH Brewing, Duckstein Brewery, and Ugly Duckling Wines, with party bus transport, tastings, and a final stop at The Garden in Leederville. Feedback was overwhelmingly positive, and it remains a highlight of our social calendar.

4th Year Sundowner (19 September 2024)

This casual event marked the end of final placements and celebrated students completing their last practical block. It also encouraged uniform recycling, with fourth years donating old clinical shirts for resale to younger cohorts. Attendance numbers were hard to predict, so future committees should confirm RSVPs early or order catering conservatively.

X-RAYTED Cocktail Night (17 November 2024)

Our end-of-year celebration at The Left Bank will bring students from all year levels together to close out the academic year and farewell graduating students.

Key Challenges & Recommendations

- Estimating food and drink quantities was tricky, consult venues for guidance.
- Drink tokens worked well to manage fairness and budget.
- Apply for Guild Grants early and make use of Guild points where possible.
- Maintain close ties with ASMIRT for funding and support.
- Set up regular meetings and collaborate with the course coordinator to promote events
- Continue collecting and selling old clinical shirts to raise funds and reduce waste.

Closing Remarks

It's been a privilege to serve as President this year. I'm proud of what we achieved and confident the 2025 committee will continue building a welcoming and connected community for Medical Imaging students.

2025 President - Sarah Shipman

3.2 Secretary's Report

The 2025 year has been one of strong collaboration, event success, and continued growth for Club Rad. Our committee worked to deliver a rewarding experience for members while maintaining smooth administration and compliance with Curtin Guild requirements.

Throughout the year, we hosted several standout events that brought the Medical Imaging and Radiation Therapy student community together. Our Swan Valley Wine Tour was a highlight of the first semester, providing a relaxed and enjoyable opportunity for students across all year levels to connect outside of university. The X-RAYTED Cocktail Night followed in semester two and was another major success, attracting over 120

attendees. The event showcased the effort, creativity, and commitment of our committee and strengthened Club Rad's reputation for running inclusive and memorable student experiences.

From an administrative perspective, we ensured all meeting agendas, minutes, and records were accurately maintained and stored securely in our shared drive. Regular committee meetings were held to plan upcoming activities and discuss event logistics. We prioritised clear communication within the committee and with our members through consistent updates via email and social media. This helped increase engagement and ensured transparency in how the club operated throughout the year.

In preparation for the 2026 committee, we effectively collected nominations through direct email communication and social media posts. This ensured all members were informed about the available roles and had the opportunity to participate in the AGM process. Updated role descriptions were shared to clarify expectations and support a smooth transition for the incoming team.

Overall, 2025 has been a year of connection and growth for Club Rad. Our effort has ensured that Club Rad remains a supportive, active, and engaging community for all MRS students at Curtin University.

2025 Secretary – Yasmene Ahmad

3.3 Treasurer's Report

Activities completed during the year include:

- Sale of second-hand clinical shirts.
- Wine Tour
- End of year X-Rayted Event

Number	Reference	Type	Amount
	Starting Balance		\$2,243.23
	T-Shirt Sales	Deposit	\$690.00
	Wine Tour Profit	Deposit	\$2509.10
	Wine Tour Costs	Expense	\$3931.15
	XRAYTED-2025 Profit	Deposit	\$7216.54
	XRAYTED-2025 Cost	Expense	\$6735.00
	Final Balance		\$2,008.67

This report provides a summary of the club's financial performance for 2025, including income, expenses, tax collected, and the club's current financial position. Data has been generated from the club's financial management system. Based on the financial system, the club currently has no outstanding invoices or unpaid reimbursements recorded.

Despite a minor net loss, being \$234.56 for the year, the club remains financially stable with a positive cash balance of \$2,008.67 to pass onto the 2026 members.

X-rayted was the most expensive event, costing \$6,735, however, we profited \$481.54 overall, which has been added to the total given to next year's committees' use.

We have obtained many tools which will aid the future years, such as plenty of decorations which may be used for future events. And merchandise such as t-shirts.

Participating in the 2025 executive of Curtin Club Rad has been a privilege. I thank the 2025 Secretary and President for a smooth, successful year, absolutely none of this would be done without you guys and wish the incoming team well in 2026.

2025 Treasurer – Annette Dass

4.0 Minutes of the previous AGM

The minutes of the previous AGM are presented for acceptance in Appendix A.

Motion 1: 'That the minutes of the 2025 Annual General Meeting be accepted'

Moved: Y. Ahmad

Seconded: S. Shipman

Motion was carried.

5.0 Reminder of the Guild's Policy

In order to remain a club at Curtin, the club is bound by the Curtin Student Guild's Club Governance policy documents:

5.1 Club Constitution

The club will continue to follow the Guild's Default unincorporated Club Constitution

5.2 Clubs Charter

5.3 The Safe Spaces Agreement

6.0 Elections

6.1 Returning Officer

Nominations: Yasmene Ahmad

Nominated by: Sarah Shipman

Seconded: Annette Dass

Yasmene Ahmad was elected unopposed as Returning Officer.

The Returning Officer took the chair and declared all committee positions vacant.

6.2 President

Nomination: Hazel Leeming

Nominated by: Natasha Ong

Seconded: Thomas Skinner

Hazel Leeming was elected unopposed as President.

6.3 Treasurer

Nomination: Natasha Ong

Nominated: Hazel Leeming

Seconded: Thomas Skinner

Natasha Ong was elected unopposed as Treasurer.

6.4 Secretary

Nomination: Thomas Skinner

Nominated by: Hazel Leeming

Seconded: Natasha Ong

Thomas Skinner was elected unopposed as Secretary.

7.0 Change of Club Bank Account Signatories

The new committee as elected within this meeting shall replace previous signatories on the clubs bank account Commbank 066-128 10867551 at the soonest date possible to avoid delays with access to the club funds:

7.1 New Signatories

Hazel Leeming - President

Natasha Ong – Treasurer

Thomas Skinner – Secretary

7.2 The last listed bank signatories are to be removed as agreed:

Sarah Shipman - President

Annette Dass - Treasurer

Yasmene Ahmad - Secretary

8.0 Handover Meeting

A handover meeting has been organised for 17th December 2025. A printed copy of the important documents, notably the 2025 AGM minutes, updated 2025 Treasurer's reports and a list of important banking and log-in information will be provided to the 2026 executive committee. An email version of these documents will also be provided, plus additional useful documents such as various Guild Resources and the Curtin Club Rad Logo Design.

Meeting closed at 18:20

The minutes are correct and a true record of the meeting.

Sarah Shipman President Signature:

A handwritten signature in black ink, appearing to read "Sarah Shipman".

Annette Dass Treasurer Signature:

A handwritten signature in black ink, appearing to read "Annette Dass".

Yasmene Ahmad Secretary Signature:

A handwritten signature in black ink, appearing to read "Yasmene Ahmad".