

Curtin Card Games (CCG)



Annual General Meeting - Curtin Card Games Club

Member Invitation

All members are invited to attend the club's Annual General Meeting (AGM). This is your opportunity to help shape the future of the club by participating in key decisions and voting for the new committee.

Your voice matters and your vote ensures the club continues to operate in the best interests of its members. To vote, you must attend and proxies are not accepted!

Purpose of the AGM

- Elect the **2026** committee in accordance with the [Guild's Default Club Constitution](#)
- Review and report on the club's activities and finances from **2025**
- Provide a platform for ordinary members to raise motions and discuss club matters. Ordinary members will have the opportunity to:
 - Speak about items on the agenda,
 - Vote on any resolutions proposed,
 - Vote to elect the **2026** committee.

Note: Only ordinary members (currently enrolled Curtin students and current club members) may vote and nominate. Proxy votes are not accepted. Non-ordinary members may attend if invited, but may only observe unless invited to speak by the Chair.

Attendance

Members may attend in-person or online. To help us manage attendance and meet quorum requirements (minimum 10 ordinary members), please **accept the calendar invitation** for this meeting. This helps the club track expected attendance and ensure we can proceed with the AGM.

Submit a Motion

Ordinary members may submit motions to be added to the agenda via [this form](#)

Submissions Close: 21/09/2025 12am

Call for Nominations

Nominations for 2026 committee roles are now open!

You can view a list of available roles, their responsibilities, and the benefits of becoming a committee member.

- **Who can nominate?** Any ordinary member (currently enrolled Curtin student and current club member). You can still submit a nomination even if you cannot attend the AGM, however, only ordinary members who attend the AGM will be eligible to vote. Proxy votes are not accepted.
- **How to nominate?** Submit your nomination via [this form](#)

Executive roles (President, Treasurer, Secretary) will be elected at the AGM. Other roles may be filled later by the incoming committee. Expressions of interest for additional roles are also

welcome.

Previous AGM Minutes can be found [here](#)

The meeting will run in accordance with the agenda items.

When 22-09-2025 at 18:30

Location: Curtin University 400.249, Curtin University 400.249

Chairperson Hayden Morton

Minute taker Alice Arvidson

Present Jack Benson , Kyle Blakey , Natasha Bolting , Joshua Bowden , Quinn Brands (Signatory, Treasurer, President), Liam Fu , Millie Jeffery , Minjae Kim , Claire Levey , lac-hong nguyen , Mariam Ong (Signatory, President, Vice President), Alex Purcher (Ordinary Committee Members (OCM)), Maxime Romend , David Szabo , Alexis Tan (Vice President, Ordinary Committee Members (OCM)), Ella Janelle Untalan , Neo Videmanis , yanxiang Wang , Connor Young (Secretary, Treasurer, Signatory)

Apologies Madeline Clare , Samuel Daddow , Tri Dao , Kat Derschow , steven dixon , Nikki Doan , Shaun Giacomel , Leah Ingram , Brent Lao , Sean Lysaught , Leanne Nguyer , Mitchell Payne , Oscar Pinel , Catherine Shen , Lauchlan Smith , david stipkovich , Jack Tapley , Arabella Van De Voorde , Annericka van Wyk , Jerry Zhang

Unconfirmed ALESSIA Baldrey , Harper Benson , Danny Cao , Jack Davies , Cinder Mcleod , Khoi Nguyen , Manh Hoai Vu Nguyen , Charles Oliver , Loudon Perlman , Benjamin Robinson , Edward Smith , April Tostevin , Lachlan Webb , Xaerwyn Weber

Minutes

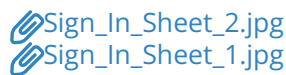
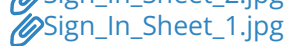
1. Attendance

All in-person attendees must sign in so that your membership status and voting eligibility can be assessed.

Those online should sign-in via a private chat message to the meeting organiser by entering the following information:

- Full name,
- Curtin Student ID,
- If you are not a Curtin student, please identify who you are: ie. Curtin Staff, Club advisor, Chaplain, Guild representative, Curtin College Student, UWA Student or other.

Link to sign-in sheets: <https://drive.google.com/drive/folders/1X49VM6U7QuplIffSZAM-9taafLE8niuX?usp=sharing>

Sign_In_Sheet_2.jpg
Sign_In_Sheet_1.jpg

1.1. Quorum

The secretary (or minute taker) will:

- review the attendance list against the club's membership database to identify who may not be eligible to vote.
- Assess whether or not quorum has been met in order to proceed with the formalities of the AGM.
 - A quorum of 10 ordinary members (Curtin student members of the club) is required at the minimum (unless your Guild approved Society Rules requires a higher quorum).
 - Quorum must be maintained throughout the meeting.
 - If quorum has NOT been met within 30 minutes of the meeting start time, the AGM must not continue. A new AGM must be organised at a suitable date as per the club's constitution. We will consider addressing potential issues with [lack of quorum](#).
 - If quorum has been met, we will proceed with the meeting.

The following person/s who are in attendance and are ineligible to vote and must observe at the meeting unless invited to speak by the chair:

- None

The secretary (or minute taker) declares quorum has been met.

2. Open Meeting

Acknowledgement of the Traditional Owners:

"We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region"

The meeting will now commence at **6:35pm**.

3. Disclosure of any potential or perceived conflicts of interest

Would anyone like to raise a potential conflict of interest?

A conflict of interest arises when a committee member has an opportunity to use their position, or information they know from being in that position, for personal gain or the benefit of someone else.

Our duty is not to prevent conflicts of interest. They can be common and in some cases they are beneficial, such as when a committee member is also part of a business that may be able to supply cheaper or free goods or services to the club. Rather, our duty is to ensure that conflicts of interest are declared and appropriately managed.

Declaring a conflict of interest is simply a matter of announcing it at meeting or in writing between meetings. The club have a register of declared interests. If a conflict of interest is declared at a club meeting, as well as being noted in the minutes, it will also be entered into the register of declared interests.

As an example, conflict of interest could arise if our club is calling for quotes to complete some printing work in its offices, and your family runs a printing business. As soon as you realise that you are in a position to influence a decision of the committee that could benefit your immediate family, you are in a conflict of interest situation.

- Shaun Giacomel - Executive committee member of Curtin Free Food Society
- Alex Purcher - Executive committee member of Curtin Robotics Club

4. Minutes of the Previous AGM

Members present accept the **2025** Annual General Meeting Minutes and that they are a true and accurate recording of proceedings.

5. Reminder of the Guild's Policy

In order to remain a club at Curtin, the club is bound by the Curtin Student Guild's [Club Governance policy](#) documents which are also located on our club website:

- Club Constitution
- Clubs Charter
- The Safe Spaces Agreement

6. **Outgoing Committee Reports**

The committee reports will now be delivered.

 [Secretary_Report.pdf](#)

 [2025_Presidents_Report.docx](#)

6.1. President Report

Review of events that we ran this year

- Lots and lots of events
- Magic The Gathering tournaments
- Most popular event is the casual card games night

Collabs

- Ultimate games night
- Toploader decorating
- Final Fantasy LTP + Draft
- Medieval Popup Faire

Convention Attendance

- Tokyo Alley
- Pixel Expo IV

Pizza ordering was successful and helped generate profit

Lots of sponsors

- Almost every card games store in perth
- Mousepads
- Hitdragon
- Sinatra's Pizza and Pasta
- Lilley's Arena

Recommendations

- Don't need to do so much
- Don't force people to play other things - they like Magic commander

Had to change rooms

- Most people enjoy the room more - lots of parking
- Issues with aircon and doors

 [2025_Presidents_Report.docx](#)

6.2. Secretary Report

This year, 191 people have signed up as members of the club. This marks the biggest year of growth for the club on record, more than doubling last year's count of 87 members and continuing the ongoing trend of the club thriving. 80 new members signed up on semester 1 O-Day alone, setting a very impressive trend that has continued through the year. A large part of these high membership numbers is our growing event popularity, all of which require membership to participate in. I mentioned last year that it helped bolster our numbers, and that couldn't be more true as we consistently see draft events completely sell out. A huge thank you to everyone who's signed up as a member of the club this year and become a part of this community.

Tangentially related, our use of social media has been great, with regular posts and announcements being made on multiple fronts. Its important for the incoming committee to keep this up, and I'd recommend assigning a dedicated poster for each of our social media accounts.

Onto the internal side of things, only 3 committee meetings were held this year, which isn't spectacular but proved sufficient for club planning. Major decisions such as semester event planning and external collaboration were the main points of the meetings, with finer details planned via Discord. This way of planning events with high-level meetings per semester was great, and it provided a good platform to plan great events with a wide range of voices and everyone could propose new ideas.

I'd still recommend more regular meetings for updates, especially pertaining to things like sponsorships and external events. These topics were discussed in meetings, however usually as updates to explain what had been decided by the executive committee. Although external communications and event planning is moreso the role of the executive committee, I'd still to see the whole committee more involved in the conversation. As such, I'd recommend for more regular meetings for actively planning sponsorships and external events. For example, planning for our recent volunteering at Pixel Expo could have been better, however we did not directly organise the card games area there so we were limited in what we could do.

Regardless, our general committee members have been more involved than ever year, a far cry from the only executive committee which ran the club back in 2023. This year we've 7 general committee members, all of which have been extremely dedicated to helping run our events which only keep increasing in popularity. I said last year that I'd like to see the trend of shared committee load continued, and I'm extremely happy to say that it has been. Our committee is very strong, with each member very engaged and dedicated to helping the club be the best it can be. Especially to the nominated 2026 executive committee, I know that all of you are extremely capable and hope to continue to see the club blossom in your hands.

 [Secretary_Report.pdf](#)

6.3. Treasurer Report

The club's current financial standing

- In the red by -\$69.83
- Zero liabilities
- Generally favourable as a not-for-profit
- Inventory has not changed much, but there's a general concern for older stock

Tokyo Alley

- Planned and budgeted for the running costs, totaling to \$847.20
- Hired a judge, ran a tournament and provided learn to play materials
- Made zero profit but ran a great event that set a good standard for the upcoming years

Sinatra's

- Started in the middle of March
- Made approx \$4000 in earnings alone
- \$945.88 profit from pizzas

Star Wars + Pokemon collab performance

- Low investment and low turnout
- Wanted to provide free decks
- Aiming for exposure
- The learn to Play for both games went well, had high attendance
- The tournaments went poorly, with low attendance

Rising prices of card games

- Cash flow is shaky
- Pre-ordering product with discounts
- Trying to maintain lower prices for club member activities

Guild is more on-track with how clubs are spending their money

- All clubs have a MYOB Financial Ledger
- Next treasurer will not need to do as much - mostly automatically tracked

Recommendations

- Record things weekly - keep up to date
- Take a photo of every receipt you receive

 [Treasurer_Report.pdf](#)

Decision

7. Elections

The 2026 committee roles are declared vacant and the club's mandatory committee roles as per the Guild's Default Club Constitution.

Delete one of the below options before the AGM depending on your club's situation:

1. The chairperson is **NOT** contesting the AGM and will conduct the election.

7.1. Returning Officer

We will now appoint a returning officer that is not contesting the election and agrees to conduct the election fairly and without bias.

The following person/s have been nominated for Returning Officer:

- **Hayden Morton**

Decision / Outcome: Hayden Morton was elected **unopposed**.

The Returning Officer will now take the chair to conduct the elections.

Decision

Hayden Morton was elected as Returning Officer unopposed

8. 2026 Committee

The chair (or returning officer) explains the election process to the members:

The elections will now be conducted and the process will be as follows:

- Both the nominees and those voting must be Curtin University students and a member of the club.
- Curtin College students are NOT considered as Curtin University students.
- We will conduct the elections in accordance with the club constitution.
- If there is only one nominee, that person will be elected unopposed.
- Where there are multiple nominees for a role, each nominee will be invited to speak before votes are cast by secret ballot.
- You may vote for yourselves if nominated.
- The chair of the meeting may vote, but not have a casting vote.
- If there were no nominations for a role, we may take nominations from the floor (within this meeting).
- The outcome will be announced by clear identification as to whether the person is elected unopposed, by majority vote or unanimously (which means that no other votes went to the other nominees).

The following person/s have been nominated for committee roles:

President

- Mariam Ong, nominated by Mason Lam

Vice President

- Alexis Tan, nominated by Freyja Scott

Treasurer

- Quinn Brands, nominated by Alice Arvidson

Secretary

- Nova Davidson, nominated by Freyja Scott

Each Nominee is invited to speak.

No votes were cast as no positions were contested.

Decision / Outcome:

1. President: Mariam Ong was elected unopposed.
2. Vice President: Alexis Tan was elected unopposed.
3. Treasurer: Quinn Brands was elected unopposed.
4. Secretary: Nova Davidson was elected unopposed.

Decision

President: Mariam Ong was elected unopposed.

Vice President: Alexis Tan was elected unopposed.

Treasurer: Quinn Brands was elected unopposed.

Secretary: Nova Davidson was elected unopposed.

9. Club Bank Account Signatory Changes

The new committee as elected within this meeting shall replace previous signatories on the clubs bank account CommBank Account 1123 9368 at the soonest date possible to avoid delays with access to the club funds:

New Signatories

- Mariam Ong - President
- Quinn Brands - Treasurer

The last listed bank signatories are to be removed as agreed:

- Hayden Morton - President
- Mason Lam - Treasurer

10. Other Business

Point for consideration raised:

- Run more events than just commander

11. Committee Handover

An official handover between the outgoing and incoming committee will be arranged **sometime before next year**.

In this meeting however, the new committee are immediately verbally advised of the important details to ensure they are aware of the requirements and expectations required to be a Curtin club.

The new committee is made aware that:

- The Guild is the club's regulator. The Guild is tasked by the University with managing, supporting and administering non-sporting clubs and societies at Curtin.
 - The usage of TidyHQ is required. TidyHQ is the Club software management platform. Required usage is outlined on the Guild website's resources for clubs.
 - Clubs must renew their registration with the Guild annually by finalising the AGM & Renewal Project tasks in TidyHQ as soon as possible. Any additional requirements will be outlined on the Guild website.
 - Without an active registration, clubs are prohibited from operating in any way.
 - The Guild's powers in relation to clubs are laid out in policy as listed on the Guild website's resources for clubs. These should be reviewed by the new committee asap.
 - Clubs will adhere to the Guild's Rules and Policy, obey their constitution & Guild-approved Society Rules, behave transparently and work in the best interest of the club and its members.
- The Guild Club Support team are the first point of call for all club queries and are there for support/guidance. Contact them on clubs@guild.curtin.edu.au.
- All club events/activities, on and off-campus must be notified to the Guild via a submission of an event application form on the Guild website for liability coverage and risk assessing purposes.
 - All club events must be approved by the Guild. Check the website for more information before considering running any event.

12. Close Meeting

The meeting will now end at **6:58pm**.

The minutes are correct and a true record of the meeting.

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Annual General Meeting - Curtin Card Games Club on 22-09-2025

Summary of Matters Arising

Decisions

Item	Decision
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6.3	
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7.1	
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	Hayden Morton was elected as Returning Officer unopposed
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8.	
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	President: Mariam Ong was elected unopposed.
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	Vice President: Alexis Tan was elected unopposed.
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	Treasurer: Quinn Brands was elected unopposed.
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	Secretary: Nova Davidson was elected unopposed.
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Summary of Attachments

Attachments

Item	File Name
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1.	Sign_In_Sheet_2.jpg Sign_In_Sheet_1.jpg
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6.	Secretary_Report.pdf 2025_Presidents_Report.docx
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6.1.	2025_Presidents_Report.docx
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6.2.	Secretary_Report.pdf
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6.3.	Treasurer_Report.pdf
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Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [Annual General Meeting - Curtin Card Games Club](#)